

SHORT TENDER NOTICE

Sealed Tender/Bids are invited from registered firms/Suppliers being active tax payers listed with Sales Tax and Income Tax Department and FBR, having valid NTN and who fulfill all the legal and codal formalities as per of KAPPRA Rules 2014 for the supply of following items for the office of Senior Civil Judge, Abbottabad.

| S# | Item Name & Specification | Qty |
|----|---------------------------|---|
| 1 | Stationery | Complete details mentioned in the tender document |
| 2 | Furniture | Complete details mentioned in the tender document |
| 3 | Printer (Black & White) | 10 |
| 4 | Ink Jet Printer | 01 |
| 5 | Mobile Phones | 40 |
| 6 | Smart LED: Android | 04 |

1. Bidding documents/detailed specifications of each item including terms and conditions of supply can be obtained from the Office of the Senior Civil Judge, Abbottabad during office hours. The same are also available at the official website: <https://abbottabaddc.peshawarhighcourt.gov.pk/public/app>
2. Single stage two envelope tending process shall be followed.
3. The tender documents should reach the office of the Senior Civil Judge, Abbottabad on or before 05.06.2023 at 10:00 AM, the technical bid will be opened on the same day at 11:30 AM. Whereas financials bids will be opened on 05.06.2023 in the presence of bidder or their representatives.
4. Tenders should be accompanied with 2% call deposit as earnest money of the total amount, in the name of Senior Civil Judge, Abbottabad. Tender with cross cheque/banker's cheque and without Call Deposit shall not be entertained. The Earnest Money/Call Deposit of the unsuccessful bidders, shall be returned after approval/finalization of the tender.
5. No tender will be considered without Call Deposit and submitted after due date and time. Sales tax Registration Number & Bank Account Number must be indicated in tender.
6. The successful bidder must deposit security amount under the Khyber Pakhtunkhwa Public Procurement of Goods, Works & Services Rules 2014.
7. Each bid shall be comprised upon a single sealed package containing two separate sealed envelopes marked in bold letter as "**Technical proposal**" and "**Financial Proposal**" respectively.
8. Incomplete ambiguous and conditional bid shall not entertain.
9. The successful bidder will be bound to supply the items within fifteen days after the issuance of supply order. Failure in supply within stipulated period or below standard shall entail forfeiture of the Earnest Money/Call Deposit Return (CDR)
10. Taxes and other deductions shall be made as per rules.
11. Tender can be submitted to the Office of the Senior Civil Judge, Abbottabad either personally, or through registered post.
12. Firm shall give warranty in writing on an affidavit highlighted in the bidding documents as per the "warranty offered by the concerned manufactured and free onsite after sale services for the equipment.
13. The successful bidder shall be bound to provide performance guarantee up to 08% of the bid value.
14. The undersigned may reject a bid by assigning a reason prior to the award of the contract.
15. Quantity can be increased or decreased according to available budget.
16. The competent authority reserves the right to reject all or any of the bids with cogent reason.

Additional District & Sessions Judge-VII, Abbottabad
Chairman Procurement Committee,
Ph: 0992-921054

